

# How to get that job: The complete guide to getting hired | 9780273772156 | 312 pages | Pearson UK, 2013 | Malcolm Hornby | 2013

"A practical guide to authentic, well prepared interviewing, Get That Job! offers an abundant tool kit of resources - including smart tips on answering the challenging questions every job seeker is sure to encounter. Kudos!" - Marie Zimenoff, Director of Career Thought Leaders and the Resume Writing Academy. "Concise and very readable the advice is sound and the explanations are clear. Read it, act on it and get the job you want!" - Wendy Enelow, author of Modernize Your Resume and Modernize Your Job Search Letters. About the Author. After reading this book, I realize that most people do not know how to job interview. It truly opened my eyes. Read more. The ultimate all-in-one guide to job hunting success. Getting an edge in the hunt for work is vital and this book offers the edge that millions are missing. This no-nonsense, highly practical and outcome focussed guide to the whole process of job hunting takes you right from the planning stages through writing your CV, flying through aptitude tests, being interviewed on the phone and online, to what to do and say when you finally get the offer you've been hoping for. 9 How to win the interview. 10 How to create a positive image. 11 How to give a great presentation. 12 How to succeed in assessment centres. 13 How to win in recruitment tests and evaluations. 14 What if you didn't get the job you want? 15 What if you DID get offered the job you want? Guide to job search and career development books. We discuss what these books propose, its reviews and their key takeaways. This top job search book will show you how you can understand the formula for hiring and get hired with absolute certainty. Books Review. This best job search book bridges the gap between getting hired and hiring with conviction. Actually, what most people don't get is both recruiters and employees are on the same side, not against each other - all they are trying to find is a sweet spot which will help both of them close the gap. This book is based on performance-based hiring, which is essential if the recruiter and the interviewer want to find common ground. Key Takeaway. Read on to find how to get started, how to hone your search, prepare for the job interview and how to land your dream job. How to Make Sure You Get Hired. How to Negotiate a Good Salary. How to Make Your First Job Your Dream Job. Learn More! Job Search Resume & Cover Letter View Guides. The Guide to Getting Your First Job. This is the first-job advice you'll need to score a position you'll love. As you're poised to enter the work world, you might be so excited about the possibilities that lie ahead you haven't given much thought to, well, actually landing one of those possibilities. This book is not just about job interviews, but also about how to get your mindset ready to get that job offer! Thea Kelley writes about the interviewing process and those going through it with empathy, compassion and a sense of humor Reading this book is a no-brainer for anyone [who is] interviewing for a new job. A delightful and easy read. This book is a no-nonsense, practical guide to the harrowing interview process, and any reader would be sure to gain a big measure of self-confidence from it. A must-buy! Like having your own personal career coach definitely worth putting on y